PTA Meeting 10.6

October 06, 2026

Overview

The PTA reviewed preparations, finances, communications, and upcoming school programs, with the Go Round and book fair largely on track but a few coverage and coordination gaps remaining.

Event Readiness

- Go Round fundraising reached or exceeded the $6,900 goal, with approximately $21,500 raised before final updates and about 44% online participation.
- Most volunteer shifts are filled; remaining needs are concentrated around water stations and a late check-in period.
- HVAC construction will move the event setup to the boulevard and front concrete area, requiring updated signage and traffic flow.
- Will firefighters be available to support the water station, and are enough cups and water supplies on hand?

School Support

- The book fair is nearly fully staffed, with the lunch-period shift still requiring coverage; reusable signs and registration materials are being prepared.
- Conference meals were approved, including pizza, beverages, vegetables, and cookies, with family help for delivery and setup.
- The yearbook team has a QR code and signs, and class-photo coverage is being coordinated.

Communication Planning

- Shaylee plans to collect more family contact information during conferences because current directory and Facebook reach is limited.
- The PTA discussed occasional text messages and whether to convert its Facebook group into a page.
- What communication approach will reach families without adding to message overload?

Action Items

- Cover the go-around check-in gap from approximately 1:35 to 1:50 and arrange coverage while walking with first grade. (Sara Rantapaa)
- Pick up Gurton's forms and fundraising materials on Thursday at 9:00 a.m. for use at conferences.
- Order pizza, bubbly water, vegetable trays, and cookies for the Thursday conference meal, with delivery targeted for approximately 3:20–3:30 p.m.
- Take class photos for the three kindergarten classes and upload them through the yearbook QR-code workflow.
- Take the assigned Uman, Hagen, and Landon class photos for the yearbook and submit them through the QR-code workflow. (Sara Rantapaa)
- Set up a cashless merchandise or donation station at the go-around check-in table using the My Booster QR code and add a volunteer slot for coverage.
- Set up the go-around photo booth or backdrop station in the front event area.
- Email Mary a request to print several reusable book-fair instruction sheets for the registers.
- Inventory the available small paper cups for the go-around water station and determine whether more are needed.

- Collect parent contact information at conferences and add new families to the PTA directory for future communications.
- Investigate whether the PTA Facebook group can be converted to a page and verify that the change complies with district and PTA privacy guidance. (Sara Rantapaa)
- Pick a November date with El Norte for the PTA fundraiser and confirm the selected dates with the restaurant.
- Pick up the Gurton's Holiday Greenery pamphlets and make them available at conferences, then begin promoting orders after the go-around.

Outline

Opening and Governance

- Meeting recording, introductions, and approval of the September 15 minutes.
- Principal, treasurer, and PTA updates.

Finances

- PTA funds available were reported at approximately $12,501.
- The budget was updated to include the unpaid Miro expense.
- Fundraising proceeds and expected My Booster fees were reviewed.

Go Round

- Fundraising surpassed the stated goal, with final participation and donation figures still being finalized.
- Volunteer coverage, water stations, check-in, waivers, prizes, signs, and the event route were discussed.
- HVAC construction changes the event layout and limits access to the back field.
- The group discussed, but did not finalize, selling extra headbands or shirts.

Book Fair

- Most volunteer shifts are filled, with the lunch-period slot remaining difficult to cover.
- Reusable signs and register materials were created.
- The PTA began considering succession for next year’s book fair leadership.

Communications

- The PTA discussed improving directory enrollment and visibility at conferences.
- Possible text messaging and a Facebook page were considered.

Programs and Support

- Conference meals were planned.
- Teacher requests will be reviewed at the next meeting.
- The yearbook team reported progress on its website, QR code, signs, and class-photo collection.
- Bingo, greenery fundraising, pancake breakfast, and digital-safety topics were noted for future discussion.